



Canton Public Library Board of Trustees General Meeting Minutes

April 18, 2024 – 7:30 PM

The Chairperson, A. Iqbal, called the meeting to order at 7:30 PM.

Present: M. Farrell, A. Iqbal, J. Lee, C. Spas, A. Watts

Absent: N. Eggenberger

Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE

Present: K. Bounds, L. Golden, D. McHugh, M. Nicholson, C. Swanberg, K. Szymanski

No comments

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

DIRECTOR'S REPORT

In addition to her written report, Director Eva Davis drew attention to Form 5572 in the board packet, which is a state-required form summarizing the performance of the library's MERS retirement pension benefit plans. Davis thanked Accountant Debbie McHugh for preparing the form, which confirms our plan funding is within compliance.

As of March 31, we are 25% of the way through the fiscal year. Expenditures that are trending higher than 25% are expected and include prepaid insurance policies, professional & contractual, and fringe benefits due to the lump sum pension contribution. Penal fines show no revenue year-to-date because they are typically received in the late summer.

The new study rooms for the east wall are expected to be delivered on May 1 and we are hoping to be able to open them to the public by mid-May.

Davis thanked the board for budgeting for staff to attend the Public Library Association conference in Columbus, Ohio. This year, seven staff members were able to attend.

TRUSTEE COMMENTS

Trustee J. Lee shared her experiences from the 2024 Public Library Association conference. She stated it was an eye-opening experience to learn about the challenges that libraries are experiencing nationwide, and thanked the library for the opportunity to attend her first library conference.

NEW BUSINESS

2023 Audit presentation, Plante Moran – Keith Szymanski of Plante Moran presented the findings from their audit of the library's 2023 fiscal year. The library received another *unmodified* opinion without any issues or findings in accordance with Generally Accepted Auditing Standards (GAAS). In sum, Szymanski stated that the board can trust the accuracy of the library's financial statements throughout the year in order to make informed decisions.

Accept the 2023 audit report as presented – A. Watts moved and M. Farrell supported a motion to accept the 2023 audit as presented by Plante Moran.

The motion passed unanimously 24/4-18-1 (5-0-0)

Approve 1st Quarter Budget Amendment – M. Farrell moved and J. Lee supported a motion to accept the 1st Quarter Budget Amendment as presented.

The motion passed unanimously 24/4-18-2 (5-0-0)

2025 Budget Discussion – Expenditures

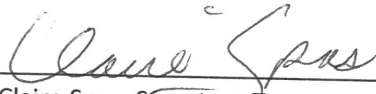
Salaries – Trustee A. Watts expressed her appreciation for the work that went into preparing the salary recommendation. The board did not have any additional questions at this time.

CALL TO AUDIENCE

None

ADJOURN

The meeting was adjourned at 8:04 PM.



Claire Spas, Secretary-Treasurer