



Canton Public Library Board of Trustees General Meeting Minutes

August 15, 2024 – 7:30 PM

The Vice Chairperson, A. Watts, called the meeting to order at 7:30 PM.

Present: N. Eggenberger, M. Farrell, C. Spas, A. Watts

Absent: A. Iqbal, J. Lee

Also Present: S. Bewick, E. Davis

CALL TO AUDIENCE

Present: J. Anderson, L. Golden, D. McHugh, M. Nicholson, C. Swanberg

No comments

APPROVAL OF AGENDA

The agenda was approved by unanimous consent.

APPROVAL OF GENERAL MEETING MINUTES

The minutes were approved by unanimous consent.

COMMUNICATIONS

Director Davis provided an update from the Library of Michigan on the penal fine miscalculations; this is a follow-up to the letter included in this month's board packet. The Library of Michigan is now in contact with the assistant at Wayne County Treasurer's Office and they are working together to review past records and determine any errors.

DIRECTOR'S REPORT

The library is 58% of the way through the fiscal year as of July 31. All budget items that are out of alignment are expected and will continue falling into line as the year progresses.

Davis advised the October board meeting will Trustees Spas's and Farrell's last. Canton Township Clerk Michael Siegrist will attend the November board meeting to swear in the new board of trustees, after which they will immediately begin their service.

The Friends of the Canton Public Library are in the process of creating a memorandum of understanding between the Friends and the library. The library's attorneys have looked over the draft; once all parties are in agreement, it will be presented to the Board for approval.

Next month, the board will be presented with proposed updates to the circulation policy.

The new storage cabinets for the Friends were completed this week, and the furniture has been updated in the romance corner. The Space Exploration Committee is researching new furniture for The Lab; once it has been updated, it will become a social Flex Space.

TRUSTEE COMMENTS

Trustee Eggenberger shared that her daughter's friend, Ellie Palmer, had recently written a book: *Four Weekends and a Funeral*. She advised she was surprised and happy to find that it was already a part of the library's collection.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS & GENERAL ORDERS

2nd Draft of 2025 Budget and 2026-2027 projections – Davis advised that the reinstated Improved Workforce Opportunity Wage Act and Earned Sick Time Act are scheduled to go into place in February 2025. Although there are no changes to the salaries budget at this time, there is the possibility that this may change as the legislation is implemented.

N. Eggenberger inquired about travel expenses for 2025. Davis advised there will not be a Public Library Association conference in 2025, as it only takes place in even-numbered years. However, there are a number of librarians who are involved in committee work with the American Library Association and Association for Library Service to Children, so more travel is anticipated than in an average odd-numbered year. The board did not have any additional questions at this time.

NEW BUSINESS

Michigan CLASS Presentation – Michigan CLASS Senior Director Jeff Anderson provided an overview of the Michigan Cooperative Liquid Assets Securities System, a local government investment pool. The board requested time to read over the information and discuss with the rest of the board before moving forward with drafting a resolution.

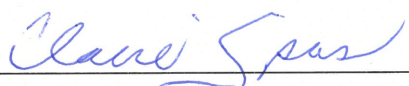
Audit Contract Proposal Discussion – Accountant Debbie McHugh shared the proposed rates from the audit services contract proposal provided by Yeo & Yeo. The library also reached out to Andrews Hooper Pavlik PLC, but has not yet received a reply. Next month, the board will be presented with an audit contract proposal for approval.

CALL TO AUDIENCE

None

ADJOURN

The meeting was adjourned at 8:15 PM.



Claire Spas, Secretary-Treasurer