



## Canton Public Library Board of Trustees General Meeting Minutes

**December 19, 2024 – 7:30 PM**

The Chairperson, A. Iqbal, called the meeting to order at 7:31 PM.  
Present: H. Abdu, N. Eggenberger, A. Iqbal, J. Lee, A. Wahby, A. Watts  
Absent: None  
Also Present: S. Bewick, E. Davis

### **CALL TO AUDIENCE**

Present: J. Anderson (participating remotely), K. Bounds, L. Golden, M. Hathaway, D. McHugh,  
M. Nicholson  
No comments

### **APPROVAL OF AGENDA**

The agenda was approved by unanimous consent.

### **APPROVAL OF GENERAL MEETING MINUTES**

The minutes were approved by unanimous consent.

### **COMMUNICATIONS**

None

### **DIRECTOR'S REPORT**

The library hosted a group of contingents from the Livonia Public Library, who are beginning the process of updating their Civic Center Library and several branches. Director Davis and Business Services Department Head Marian Nicholson provided a tour of the facilities and answered questions about past renovations.

The library's pilot program has launched successfully for the home delivery of library materials. Although there have been some program compatibility issues, there is now a form on the website to request the pickup and drop-off of library materials. After the six-month pilot, the library will analyze the data to determine program feasibility and provide a recommendation to the board during the budget-planning process.

As of November 30, the library was 92% of the way through the fiscal year. The 4th Quarter Budget Amendment will recognize revenues in excess of the budget, with surplus funds allocated either to the fund balance or reallocated to other expenditure lines.

**TRUSTEE COMMENTS**

None

**UNFINISHED BUSINESS & GENERAL ORDERS**

***Michigan CLASS Presentation*** – Michigan CLASS Senior Director Jeff Anderson answered questions regarding the Michigan CLASS local government investment pool. After discussion, the board reached a consensus to proceed with joining the fund. The library will present a resolution for board approval at next month's meeting.

**NEW BUSINESS**

***Approve 4<sup>th</sup> Quarter Budget Amendment*** – A. Watts moved, and H. Abdu supported a motion to approve the 4<sup>th</sup> Quarter Budget Amendment as presented.

**The motion passed unanimously 24/12-19-1 (6-0-0)**

***Wayne County Penal Fines*** – Davis provided an overview of the settlement proposal from the Library of Michigan. Before proceeding with Wayne County, the Library of Michigan requires confirmation that all Wayne County libraries are in agreement. Library Law Consultant Clare Membiela will attend the January meeting to address any questions from the board.

***Review 2025 Monthly Board Meeting Agenda Plan*** – The board reviewed and approved the agenda plan for 2025, agreeing to address any potential scheduling conflicts as they arise. The board also discussed the possibility of changing the start times for meetings.

N. Eggenberger moved, and A. Wahby seconded a motion to change the start time of the Canton Public Library Board of Trustees meeting times to 7:00 PM, beginning on January 16, 2025.


**The motion passed unanimously 24/12-19-2 (6-0-0)**

**CALL TO AUDIENCE**

No comments

**ADJOURN**

The meeting was adjourned at 8:40 PM.



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Jasmine Lee, Secretary-Treasurer